

**COUNCILLORS' BULLETIN  
WEDNESDAY, 15 MARCH 2017**



South  
Cambridgeshire  
District Council

**CONTENTS**

**1. Meetings and events from Thursday 16 March to Friday 31 March 2017**

Date	Time	Name	Venue	Contact
Thu 16 Mar				
Fri 17 Mar				
Mon 20 Mar				
Tue 21 Mar	6pm	Finance & Staffing Portfolio Holder's Meeting – CANCELLED		
Wed 22 Mar				
Thu 23 Mar	9:30am	<a href="#">Planning Committee</a>	Council Chamber	<a href="#">Ian Senior</a>
	10am	<a href="#">Civic Affairs Committee</a>	Swansley Room	<a href="#">Patrick Adams</a>
Fri 24 Mar				
Mon 27 Mar				
Tue 28 Mar				
Wed 29 Mar				
Thu 30 Mar				
Fri 31 Mar	9:30am	<a href="#">Audit and Corporate Governance Committee</a>	Swansley Rom	<a href="#">Patrick Adams</a>

**INFORMATION FOR DISTRICT COUNCILLORS**

**2. Deadline for Expenses Claims for 2016/17**

Please note that the deadline for Members' expenses for 1 April 2016 to 31 March 2017 is: **9am on Monday 3 April**

This is to allow the accounts to be closed in accordance with the timescales set by the Government. Please contact [Patrick Adams](#) for further details.

**INFORMATION FOR DISTRICT COUNCILLORS AND PARISH COUNCILS**

**3. Resignation of Councillor Mervyn Loynes**

Please note that District Councillor Mervyn Loynes, local member for the Bourn ward, resigned on Monday 13 March. A by-election will be held on Thursday 4 May.

The Bourn ward, which includes the villages of Bourn, Cambourne, Caxton, Croxton and Eltisley, is a three member ward and so is currently represented by just two councillors: [Councillor Simon Crocker](#) and [Councillor Des O'Brien](#).

**4. A14 Improvements: A14C2H Mobile Visitor Centre**

The A14C2H improvement scheme covers a long and congested section of the A14. To ensure everyone has the information they need about the project, the team has invested in a mobile visitor centre that will allow them to visit local communities and events.

- The visitor centre is a 3.5 tonne vehicle (so village weight restrictions should not be a problem)

- it has both ramp and step access
- it needs a space of 8m x 4m to be set up
- an electricity supply would be an advantage, but is not essential as the bus comes fully self-contained with a generator
- it's FREE

The project team want to visit as many towns, villages, business premises, local events, libraries, community and support groups as possible over the next few years, to share information about traffic management, scheme progress, possible job opportunities and other topics of interest.

If you'd like to talk to someone about booking the visitor centre please call 0800 270 0114 or email [A14CambridgeHuntingdon@highwaysengland.co.uk](mailto:A14CambridgeHuntingdon@highwaysengland.co.uk)

#### 5. **Asset of Community Value: Gamlingay First School Field**

The Council has made the decision to list Gamlingay First School Field as an asset of community value and will amend the asset register accordingly.

Further information about the Community Right to Bid and Assets of Community Value can be found on our webpage:

<https://www.scambs.gov.uk/community-right-bid>

#### 6. **Northstowe Community Update - March 2017**

Please find attached a round up of recent activity at Northstowe.

#### 7. **Planning Open Day: Mon 20 March 1-5pm**

A reminder that Monday 20th March 1-5pm is our Planning Open Day.

The Planning service is opening its doors to residents offering free advice and tips for any wanting to extend or alter their homes. The event is aimed at people who want to undertake a project but don't know where to start.

In general, people put in very few applications in a lifetime and we want to demystify the planning process.

The day will include drop-in planning & building regulation clinics, tours of the department, an opportunity to find out more about what's happening around the district, neighbourhood planning and the local plan.

The programme of talks and seminars includes:

1.15pm – 1.30pm	Welcome, an Introduction to our Planning Service and an opportunity to meet our Joint Planning Director
1.45pm – 2.05pm	How to make a planning application & get it right
2.20pm – 2.40pm	The benefits of seeking pre-application advice
2.55pm – 3.15pm	Extending your house near trees? What to do.
3.30pm – 3.50pm	Listed Buildings - Altering or extending a listed building, what do I need to think about?
4.05pm – 4.25pm	What is Neighbourhood Planning?
4.40pm – 5pm	Thinking about a career in Planning?

The event is part of a wider day with our counterparts in Cambridge City Planning Service running a similar event and programme in the morning (9-12 noon at The Guildhall).

## GENERAL INFORMATION

### 8. Media Monitoring



Arising from the results of the Member Communication Needs Survey, many members highlighted the fact that residents found out about SCDC matters through the media.

The Council's Communications Team will produce a weekly summary of recent news items to be published in the Bulletin to help keep members informed of recent coverage of SCDC.

Contact the [Communications Team](#) for further information.

Date	Publication	Details		
08/03/2017	Cambridge News	Government signs off new combined authority	P6	
08/03/2017	Cambridge News online	Cambridge United fans say 'it's time to step up'	<a href="#">Link</a>	
08/03/2017	Cambridge Independent	Could busways be used for new 120mph system? (City Deal)	P1 and 6	
09/03/2017	Cambridge News online	Green light for new cycle network, but will Cambridge's Station Square prove an obstacle?	<a href="#">Link</a>	
10/03/2017	Cambridge News	Data on road plan is 'years' out of date (City Deal)	P14	
10/03/2017	Royston Crow online	South Cambs constituency boundary changes: MP Heidi Allen urges people to back counter proposal in bid to stop villages going to North East Herts	<a href="#">Link</a>	
11/03/2017	Cambridge News	'Greenways' to boost cyclists (City Deal)	P4	
13/03/2017	Cambridge News	Top unsung heroes are honoured with awards	P6	
13/03/2017	Cambridge News	Time for board to speak out (City Deal - letter)	P18	

### 9. Items of Interest from the Local Government Association (LGA)



#### Items of Interest from the Local Government Association (LGA)

The Local Government Association provides a list of news headlines relevant to its members. Please click the headlines below for more details.

Thursday 9 March: *Telegraph*: [Budget 2017: Pubs see extra help in business rates revamp](#)  
Pubs and small businesses will receive extra help with their business rates bill, the Chancellor has announced.

Thursday 9 March: *Times*: [Locals fear second Dale Farm on field readied by travellers](#)  
A group of Essex residents say that travellers are secretly building an illegal site in Basildon that could become a second Dale Farm. Basildon Council's leader, Cllr Phil Turner, has called for

government to give councils emergency powers to take immediate action against unauthorised developments.

Friday 10 March: *Times*: [Business rates backtrack could save firms £2.5bn](#)

Companies could pay £2.5 billion less in business rates over the next five years after the Government made a U-turn over its reforms.

Saturday 11 March: *Mail*: [Fly-tip Britain](#)

A feature article considers the problem of fly-tipping after new government figures show there were nearly one million incidents in England last year.

## 10. View Planning Applications



To view the list of planning applications that have recently been submitted to the Council, please visit the authority's on-line [Planning Application Search](#). Once the page has loaded, you can use the [Search option](#) to set your own criteria of parish, area and date range.



The system will provide a range of information on current and decided applications since 1948, including a brief description of the development, reference number, decision and the date of decision. More recent applications show the name and telephone number of the council officer who is dealing with the application.

Search results are presented in a collection of pages, the number of which depends on the number of results your search produces. There are navigation tools to allow you to browse your results.

## EXECUTIVE DECISIONS TAKEN SINCE WEDNESDAY 8 MARCH 2017



In accordance with the [Access to Information Procedure Rules in Part 4 of the Council's Constitution](#), any executive decision shall be published normally within five days of being made. That record will bear the date on which it is published and will specify that the decision will come into force, and may then be implemented, on the expiry of 5 working days after the publication of the decision, unless called in for review by the Chairman of the Scrutiny and Overview Committee or by any five other councillors.

A list of decisions currently within the call-in period is available [on the Council's website](#).

The call in procedure is set out in full in [Part 4 of the Council's Constitution, 'Scrutiny and Overview Committee Procedure Rules'](#).

## 11. Pay Award 2017/2018

The Finance and Staffing Portfolio Holder

## AGREED

- A) Apply a 1% increase on all pay points with effect from 1 April 2017 or the Living Wage rate (effective at 1 April 2017) of £8.45 per hour, whichever is the highest, with effect from 1 April 2017.

The Council has an obligation under TUPE to apply a pay award to transferred staff therefore it was agreed that:

- B) The Council applies the 1% increase to the former Veolia employees, with effect from 1 April 2017 and  
C) Delegated authority be given to the interim Chief Executive, to approve any adjustment required following Veolia's conclusion of pay negotiations for 2017/2018.

The decision for 2017/2018 is within agreed budget provision.

*Please note that this decision was first published on Tuesday 14 March and so the deadline for call-in is 5pm on Tuesday 21 March. If not called-in this decision can be implemented on Wednesday 22 March.*

## 12. Responding to Forest Heath District Council's public consultation on the 'Proposed Submission Single Issue Review of Core Strategy Policy and Proposed Submission Site Allocations Local Plan

The Planning Portfolio Holder has responded to Forest Heath District Council's public consultation on their Local Plan. Please click on the link below for more details:

<http://scams.moderngov.co.uk/ieDecisionDetails.aspx?Id=10347>

*Please note that this decision was first published on Monday 13 March and so the deadline for call-in is Monday 20 March at 5pm. If not called-in this decision can be implemented on Tuesday 21 March.*

## DECISIONS MADE BY OFFICERS AND REPORTED FOR INFORMATION

Please click on the link below to find details of decisions made by officers under delegated authority:

<https://www.scams.gov.uk/content/access-information>

## OTHER INFORMATION

## 13. Newly-Published Items on modern.gov



### Agendas

- [Civic Affairs Committee 23 March](#)

### Decisions

- [Responding to Forest Heath District Council's public consultation on the Local Plan](#)
- [Pay Award 2017/2018](#)
- [Greater Cambridge City Deal Executive Board 8 March 2017](#)

### Minutes

- [Cabinet 9 Feb](#)

14. SCDC Starters and Leavers



**New Employees at the Council**

Name: Richard Alleyne  
Job title: Neighbourhood Support Officer  
Date started: 1 March 2017

Name: Karolina Rabeszko  
Job title: Catering Assistant  
Date started: 9 January 2017

Name: William Munro  
Job title: Refuse Driver  
Date started: 13 March 2017

Name: Wilma Wilkie  
Job title: Democratic Services  
Date started: 13 March 2017



**Staff who have left/will be leaving**

Name: Jacqueline Peyton  
Job title: Sheltered Estate Officer  
Date: 5 April 2017

Name: Robert Mungovan  
Job title: Ecology Consultancy Officer  
Date leaving: 7 May 2017



# Northstowe Community Update

## Agenda Item 6

### March 2017

#### Strong demand for homes

To date, homebuyers have reserved 17 plots off plan with [Bloor Homes](#). More will be released gradually over the coming months. The first 5 home owners are expected to move in during April with a further 5 completions to follow in May. The first street is taking shape and you will be able to take a closer look when the show home opens in April (date TBC).



#### What's happening on site?

The surface water and foul drainage systems are mostly complete except for minor finishing works. All kerbs have been installed and the roads and busway have now been blacktopped. The main focus of the work is now on the installation of the BT and Virgin Media network with gas, water and electric works virtually complete. The last few weeks of earthworks to complete Hatton's Road Ponds will take place once weather conditions have improved and the vehicle accesses built. Trimming and tidying of verges is currently being undertaken including vegetation clearance along the route of the diverted footpath down the west side of Phase 1 in preparation for improved surfacing to be laid.

Randall Thorp has just been appointed to design the 5 play areas for Phase 1 and the open space on the opposite the primary school. The planned work programme and the public engagement will be announced in due course.



#### Planning News

All five Phase 1 house builders have now had their first parcels approved. [Barratt Homes](#) will commence development on 135 homes (approved in January) in early summer and continue with pre-application discussions on three further parcels during 2017. [Taylor Wimpey](#) are expecting first occupations on the smallest of their sites (40 homes) in September with plans due to be submitted for another 150 homes this month. [Linden](#), who will be developing the largest Phase 1 parcel (271 homes), are due to start on site soon with a view to first occupations in September. Similarly [Bovis](#) who had the first of their plans approved (84 homes) at the end of last year, are working towards third quarter occupations. Submissions for their two further parcels for approx. 250 homes in total are expected later in the year.

Following agreement on the revised proposal for affordable housing, planning permission has now been granted for Phase 2 of Northstowe which covers 3500 more homes, the town centre, secondary school, two primary schools, sports facilities, recreational spaces and the southern link road plus £73m of community benefits.

The HCA and the District Council are currently in negotiations around the Design Code which sets out the design principles that will determine the look and feel of the town and ensure a cohesive and high quality development is provided at Northstowe. Full public consultation will be carried out later in the year. All planning applications can be viewed on the [SCDC Planning portal](#).

### Community News

Preparations are underway to welcome new residents next month. A community welcome pack prepared with the help and local knowledge of the Northstowe Community Working Group (NCWG) is nearing completion. It contains information that could prove invaluable in those early days ranging from local walking and cycling routes, travel and transport options, education, local health services, the nearest pub and even tips on how to sort your recycling! The Longstanton & District Heritage Society, have also put together a keepsake booklet that sets out the site's past and history of the neighbouring villages of Longstanton, Oakington and Westwick. The NCWG, our resident-led volunteer group, will help deliver the packs to give all new residents a personal welcome.

Plans for the community wing at the school are coming along too including the setting up of a pop up café, a self service micro library, children's and other activities in those early months of opening.

If you would like to join the NCWG or are involved in any groups interested in using the community wing facilities or have any ideas for new community activities or projects, please email [northstowe.community@scams.gov.uk](mailto:northstowe.community@scams.gov.uk).



An amazing response was received from local residents and schoolchildren at the end of last year as hundreds of suggestions poured in to name the streets of Northstowe. Names and themes included those linked to the natural habitat and wildlife of the area, previous uses of the site such as the golf course, its ancient history with some names even being taken from the Domesday book and of course more poignant names to remember the area's more recent military past.

Thanks to all of you who made the last Community Forum and drop-in in January. It was a full agenda with updates from Gallagher, HCA and South Cambs Planning. Both Bovis and Taylor Wimpey presenting their plans along with an informative presentation from Highways England now A14 construction is in full swing. [Find out more](#). The **next Community Forum and Drop-in** is set for Wednesday **26 April** at The Pathfinder School, Northstowe (access off Station Rd B1050). Drop-in from 6pm followed by the Forum 7 -9pm.

### A14 information

With construction and traffic management measures underway, visit [www.highways.gov.uk/A14C2H](http://www.highways.gov.uk/A14C2H) for up-to-date traffic information or for other queries email: [A14CambridgeHuntingdon@highwaysengland.co.uk](mailto:A14CambridgeHuntingdon@highwaysengland.co.uk) or call the customer contact centre on 0300 1235000. Also, look out for the mobile visitor centre which will be visiting public venues over the life of the project to find out more.

For site enquiries, contact Jim Cumberton (Hawk Site Manager) E: [jimcumberton@hawk-group.co.uk](mailto:jimcumberton@hawk-group.co.uk) T: 07547 738032  
For community enquiries, contact Nutan Patel (SCDC) E: [northstowe.community@scams.gov.uk](mailto:northstowe.community@scams.gov.uk) T: 01954 713461